

## Form I/04: Retailer notification of the reconnection of a supply by an Accredited Entity

### For use by Retailers

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To Wholesaler .....

This form should be used for processes I9 and I12 - Retailer notification of the reconnection of a supply by an Accredited Entity

The form is divided into sections as follows:

Number	Section
1.	Retailer details
2.	Supply Point details
3.	Disconnection details
4.	Reconnection details
5.	Update following reconnection by an Accredited Entity
6.	Declaration

All sections of this form should be completed.

### 1. Retailer details

Retailer Name .....

Retailer ID .....

Retailers own reference .....

Contact Name .....

Contact number .....

Contact e-mail .....

### 2. Supply Point details

SPID .....

Address of Premises .....

Building number / name .....

Address line 1 .....

Address line 2 .....

Address line 3 .....

Town .....

Postcode .....

### 3. Disconnection details

Temporary disconnection date .....

### 4. Reconnection details

Where the reconnection was or will be carried out by an Accredited Entity, please confirm the Accredited Entity and provide the details requested below

Accredited Entity (full name of Company)

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## 5. Update following reconnection by an Accredited Entity

	Meter 1	Meter 2	Meter 3
Date of reconnection	.....	.....	.....
Date of meter reading	.....	.....	.....
Meter read	.....	.....	.....
Photograph of meter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 6. Declaration

I hereby acknowledge and declare that the information provided in this form is correct and up to date at the date of submission.

Signature .....

Date(dd/mm/yyyy) .....

Full Name (in capitals) .....

Role in the company or job title .....