

Form C/02: Gap site supply point request and addition of service components

For use by Retailers

Application for registering one or more Supply Points associated with an eligible premises where services are provided but are not registered, and application for addition of service components

To: Dwr Cymru Welsh Water .

This form should be used in the case of

- J Gap Sites proposed by the Retailer under Process C3 of the Operational Terms where there is no Water Supply Point for an eligible premises;
- J Gap Sites identified by under Process C2 of the Operational Terms where the customer has selected the Retailer to provide retail Water services.

The form is divided into sections as follows:

Number	Section
1.	Retailer details
2.	Purpose of the application
3.	Eligible premises details
4.	Services provided at the eligible premises
5.	New supply point request
5.	Additional information
6.	Consent to contact the Non-Household Customer
7.	Declaration

Please note that sections 1, 2, 3, 4, 6 and 7 of this form are mandatory.

This form is available in Welsh on request.

1. Retailer details

Retailer Name

Retailer ID

Retailers own reference

Contact Name

Contact number

Contact e-mail

2. Purpose of the application

Registration of a new Water Services Supply Point

Registration of the Retailer to the new Water and/ or Sewerage Supply Point identified by the Wholesaler

Please provide the Wholesaler reference

3. Eligible premises details

Company name

Building number

Building name

Address line 1

Address line 2

Town

Postcode

4. Services provided at the eligible premises

Please indicate all services provided at the eligible premises and which should be registered at the Market Operator.

Metered water Unmetered water

If Water Services to the property are provided through a Dŵr Cymru meter please provide the details below.

	Meter 1	Meter 2	Meter 3
Meter Manufacturer
Meter Size
Meter Serial Number(s)
Meter reads
Date of reading
Meter location (GIS X)
Meter location (GIS Y)

Description of meter location

Meter 1 location

.....

Meter 2 location

.....

Meter 3 location

.....

5. Additional information

Please provide any additional information that may be useful in identifying the property, For example, GIS co-ordinates or a map of the site

6. Consent to contact the Non-Household Customer

Dŵr Cymru may wish to contact the Non-Household Customer to arrange a visit to the premises. Please indicate whether you give consent for Dŵr Cymru to contact the Non- Household Customer directly to arrange a visit to the premises

Yes No

Where consent is being given to contact the Non-Household Customer, please provide two points of contact at the site

Contact Name 1

Contact number and email address

.....

Contact Name 2

Contact number and email address

.....

Please indicate if you want to be notified of the date of any visit

Yes No

7. Declaration

We hereby acknowledge and declare that we have undertaken all reasonable endeavours to complete the required parts of this form, to confirm the status of Water Services at this eligible premises.

Following the required investigations, we believe this is a Gap Site requiring a new Supply Point or Supply Points as defined under the market terms.

The information provided in this form is correct and up to date at the date of submission.

Your details

Signature

Date(dd/mm/yy)

Full Name (in capitals)

Role in the company or job title